



OFFICE OF THE CONVENOR
Internal Quality Assurance Cell (I.Q.A.C.)
JHANJI HEMNATH SARMA COLLEGE

Established - 2004

JHANJI - 785683

Dist. - Sivasagar (Assam)

Website - www.jhanjihnscollege.edu.in

e-mail - jhnscollege@gmail.com

Ph. - 03772-228046

Minutes of the Meeting and Resolutions

Session: 2016-17

Date of the Meeting: 7th October, 2016

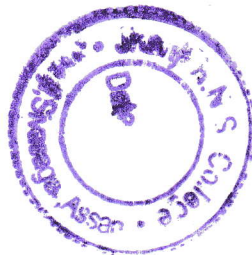
Members Present:

1. Dr Manjit Gogoi, Principal/ Chairperson
2. Mr Bidyadhar Baruah, IQAC Coordinator
3. Mr Bireswar Neog, Vice Principal
4. Mrs Mamoni Borgohain, Ex-Officio Member
5. Dr Birinchi Kr Borah, Teacher Representative
6. Mr Rajiv Gogoi, Teacher Representative
7. Mrs Santana Dutta, Teacher Representative
8. Mr Akashjyoti Saikia, Teacher Representative
9. Mrs Navanita Bora, Teacher Representative
10. Mrs Minati Gogoi, Teacher Representative

Agenda: Discussion on Departmental Record keeping and Submission of Course Progress Report

The House Opined:

1. To inform all the departments for proper documentation of students' attendance, internal examinations, remedial classes and departmental meetings.
2. To submit the course progress report on or before 10th October, 2016 by all departments.



(Dr Manjit Gogoi)
Chairperson
Principal
Jhanji H.N.S. College

(Mr Bidyadhar Baruah)
Coordinator
I.Q.A.C., J.H.N.S. College