

Innovations and Best Practices Cell, IQAC  
Jhanji Hemnath Sarma College, Sivasagar, Assam  
Minutes of the Meeting



Date: 5th June, 2018

**Members Present:**

1. Dr Manjit Gogoi, Principal/Chairperson
2. Mr Bidyadhar Boruah, IQAC Coordinator
3. Dr Santana Dutta, Coordinator
4. Mrs, Jewti Boruah, Member

**Agenda:** Discussion on the Preparation of Annual Report

The house opined:

1. The Cell will prepare their annual report.
2. One best practice for this year will be Mobile Library concept develop by the college to provide reading facility to interested local people.
3. Academic audit for Schools and motivation class arranged by the college for school students will also regarded as best practice by the house.

Dr Manjit Gogoi  
Principal/Chairperson

Bidyadhar Boruah  
Coordinator, IQAC

Dr Santana Dutta  
Coordinator, I&BP Cell

Principal  
Jhanji Hemnath Sarma College