## Institutional Values and Best Practices Cell, IQAC Jhanji Hemnath Sarma College, Sivasagar, Assam Minutes of the Meeting

Date: 3rd November, 2024sagai

## **Members Present:**

- 1. Dr Manjit Gogoi, Principal/ Chairperson
- 2. Mr Bidyadhar Boruah, IQAC Coordinator
- 3. Dr Santana Dutta, Coordinator
- 4. Dr Jewti Boruah, Member
- 5. Mr Indrasen Baro, Member

Agenda: Discussion on organisation of Workshop

## Decisions:

- 1. The Cell will organize one day workshop for the faculty members of the college.
- 2. Workshop will be on 'Preparation of Lesson Plan'.
- Dr Basanta Gogoi, Principal, Sibsagar College of Teacher Education will be invited as Resource Person.

Dr Manjit Gogoi Principal/Chairperson Bidyadhar Boruah Coordinator, IQAC Dr Santana Dutta Coordinator, I&BP Cell

Principal College Jinstip H.N.S. College